

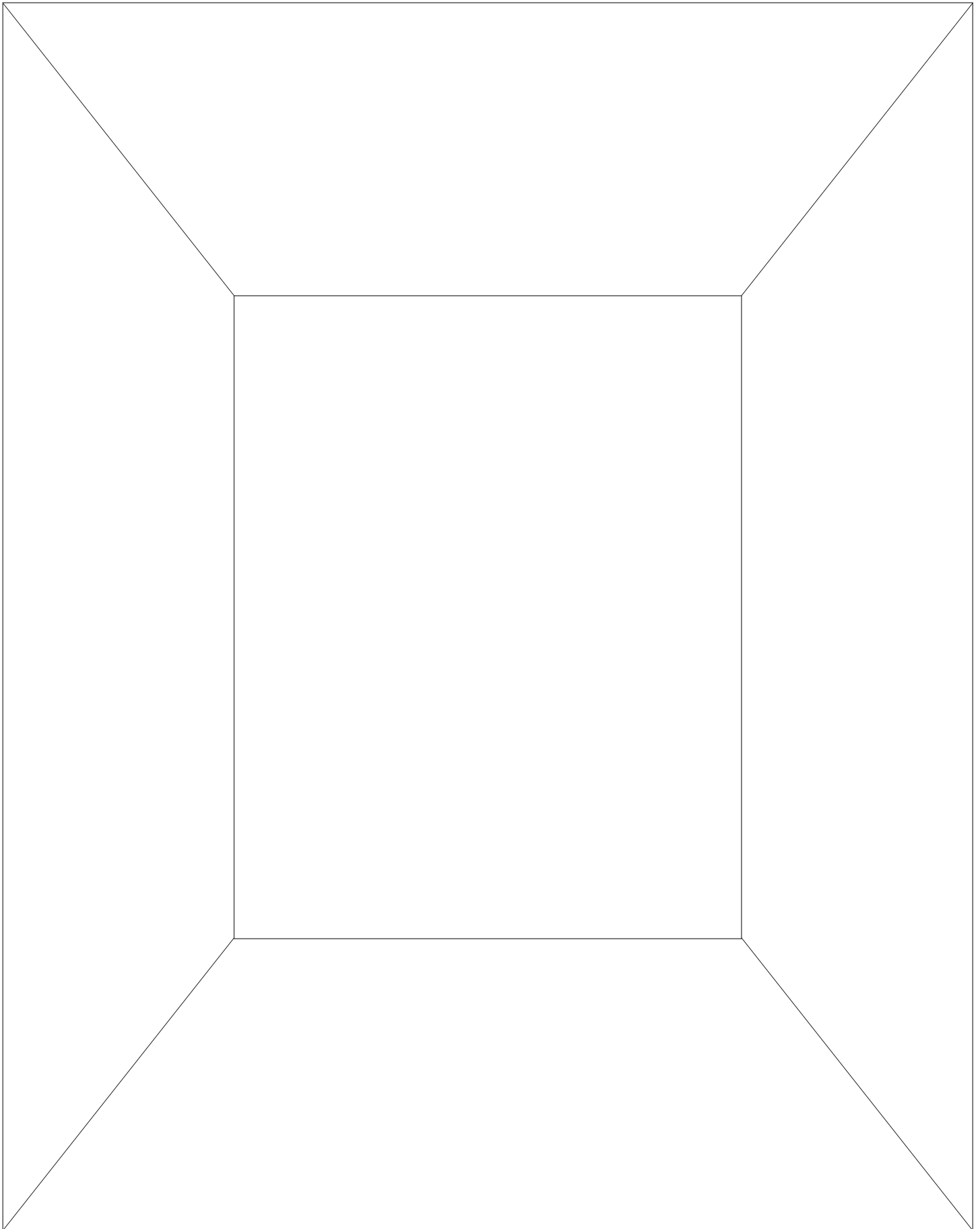
The Literacy and Numeracy Secretariat Webcast Professional Learning Series

Teacher Moderation: Collaborative Assessment of Student Work

Webcast Teacher Resources, 1 to 11

Resources	Title
1	Place Mat
2	Double Entry Journal
3	Creating an Anchor for a Writing Task
4	Ranking Ladder
5	PMI
6	Design-Down Planning
7	Weekly Planner for Next Steps
8	I Saw, I Think, So What?
9	Persuasive Letter Checklist
10	Writing Self-Assessment
11	Fishbone
	How to Insert a Video Clip into a PowerPoint Presentation

Multi-media Resource for Professional Learning



What I noticed / heard	My reaction / thoughts / questions

Grade: _____ Date: _____

Writing Form: _____

Writing Task:

Writing Sample:

Creating an Anchor for a Writing Task

Teacher Resource 3 (continued)

- form an overall impression
- assess according to preset criteria
- confirm assessment level and determine next steps

Overall impression:			
Knowledge and Understanding		Thinking	
Level		Level	
Communication		Application	
Level		Level	
Overall assessment:			

Ranking Ladder

Teacher Resource 4

Challenges

Most challenging



Least Challenging



Solution:

Solution:

Solution:

Solution:

Pluses	Minuses	Interesting Ideas

Next Steps
Design Down: By the end of a three week block, students will independently ...
Writing overall expectations
Specific next steps
Resources
Assessment

Culminating Task:

Week number:

Data analysis reveals	Instructional focus	Lesson / grouping	Resources	Student practice / application	Authentic task / assessment
e.g., Poor use of vocabulary	Effective vocabulary	Modeling read-aloud	Picture book Mentor text Martin’s Big Words	Shared writing of a poem	Write a poem
		Shared text deconstruction			
		Guided			
		Independent			

I saw ...	I think ...	So what?

Persuasive Letter Checklist

Teacher Resource 9

Name: _____

Criteria	Not yet met	Met	Comments
The letter is addressed to a specific audience.			
The letter is signed appropriately.			
The letter includes an introduction that identifies an issue / position.			
The letter has clear organization.			
The letter uses transitional words to indicate order (first, second, next, finally).			
The letter uses persuasive verbs (should, need, must).			
The letter makes logical arguments with supported evidence.			
The letter has a passionate voice.			
The letter summarizes the viewpoint of the writer.			

Title: _____

Text Form / Genre: _____

Mentor Text Title: _____

Exemplary elements of the genre / text form reflected in the mentor text are:

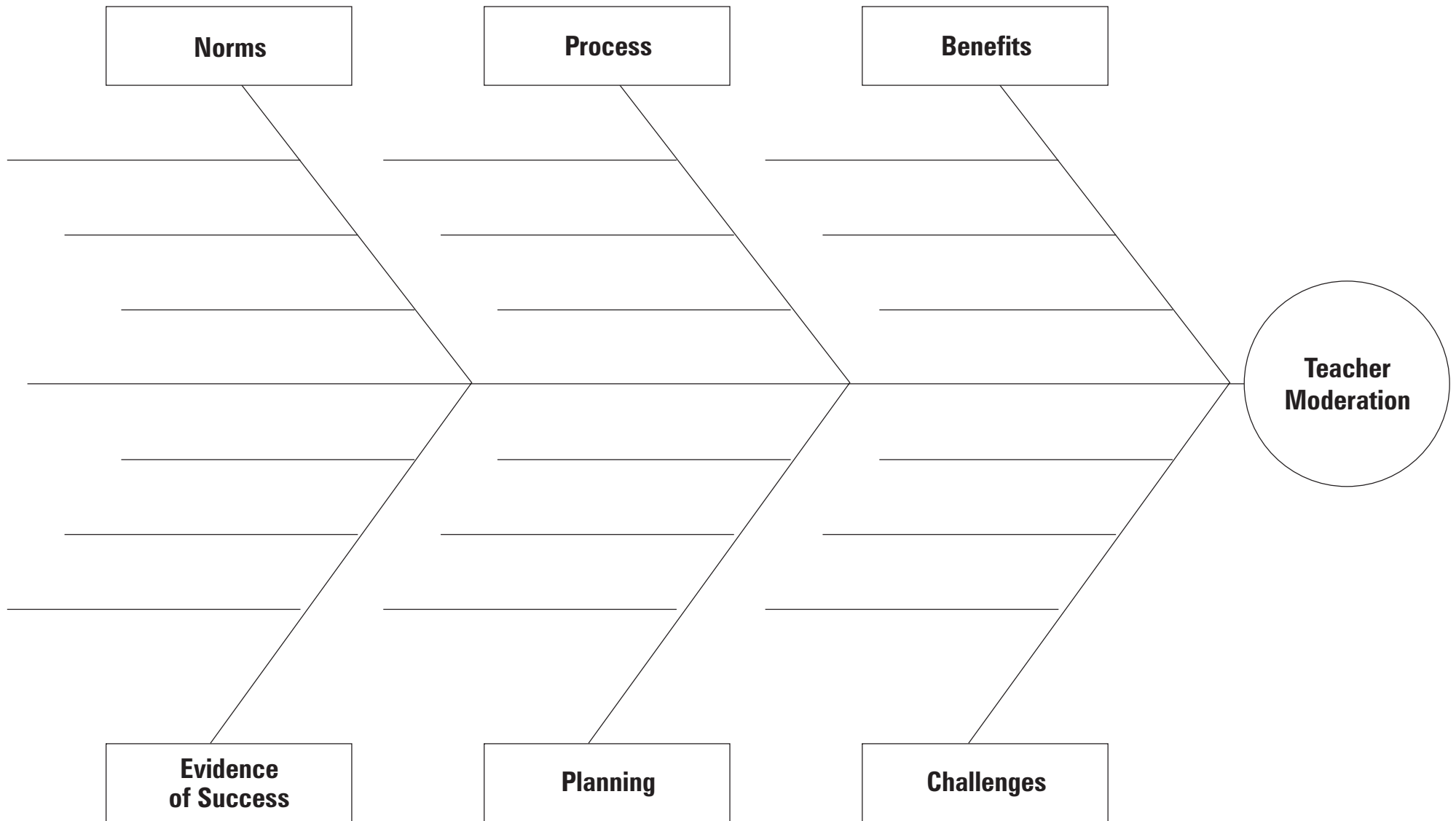
The mentor text showed me how to:

My piece of writing shows the following qualities of good writing:

After this writing experience, I learned the following things about myself as a writer:

My plans for future writing include:

Additional thoughts:



Instructions

How to Insert a Video Clip into a PowerPoint Presentation

On this DVD you will find WMV versions of all segments of the webcast. To insert a clip into a PowerPoint follow the directions below:

1. Open PowerPoint.
2. Create a new PowerPoint presentation.
OR
Open an existing PowerPoint presentation to which you wish to add video.
3. Insert a DVD into the DVD drive of your computer.
4. If a new window pops up and asks you how you would like to view the files on the disc, choose "Open folder to view files."
OR
If a new window does not open, go to My Computer which can be accessed from the Start menu. Once the My Computer window has opened, double-click on the icon shaped like a disc, that will likely be labeled D or E.
5. Save the video segment that you would like to insert into a PowerPoint into the same folder that the Power Point presentation is saved in on your computer. Video files that have been saved onto your computer can be cropped and edited into smaller segments using Movie Maker (free on PCs) or iMovie (free on Macintosh).
6. On the slide that you would like to insert the video, click on Insert in the PowerPoint menu bar.
7. Under Insert, select Movies and Sounds.
8. Click on Movie from File.
9. A window will pop up which will ask you to find the video file that you would like to add.
10. Find and select the video file that you saved earlier in step 5.
11. Once you choose the video file you need, another window will pop up and ask if you want your movie to play automatically when you enter the slide or to play when it is clicked. Choose your preference.
12. You will notice that the starting image of your movie is not displayed on the slide.



How to Save the Video Files to Your Computer

The video files can all be copied and saved to your computer using either of the following methods for copying and pasting files.

Method 1

1. Right-click on the file and choose Copy.
2. Right-click within any folder that you would like to save it in, and choose Paste.

Method 2

1. Left-click on the file you would like to save, so that the file is highlighted.
2. Simultaneously press Ctrl and C (for Macintosh users, Command + C) to copy the file.
3. Left-click within any folder that you would like to save the file in, and simultaneously press "Ctrl" and "V" (for Macintosh users "Command" and "V") to paste the file there.
For Macintosh users, the "Command" key is the one with the following symbols:  

NOTE:

All video files you would like to insert into your PowerPoint presentation must be saved in the folder containing the PowerPoint file.

If you save a PowerPoint presentation to another location (i.e., a memory stick, CD, etc.) you must also save the video in the same location in order for the video to play. This means that if you transfer the presentation to another computer, you must transfer the video files with it. Otherwise the video will not link to the PowerPoint presentation.